



# NORTHERN CALIFORNIA CONTRACTORS ASSOCIATION

October 3, 2024

## DIR Provides Update on Website Improvements and Announces Live Webinar Schedule

As the Department of Industrial Relations (DIR) continues to work through glitches with their new website, and at our urging, they have announced workshops to assist contractors who continue to experience issues. As there is no dedicated phone line to assist with technical support of public works registration and payment issues with the new system, we strongly encourage contractors who are having difficulties to register and attend one of the webinars. Below is the announcement from DIR summarizing system updates and a link to the live webinar postings.

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### Message to Public Works Contractors

**To:** Public Works Contractors  
**From:** Public Works Unit, Labor Commissioner’s Office  
**Re:** **Live Workshops scheduled and summary of system updates**

We are pleased to inform you that in June, the Department of Industrial Relations (DIR) launched the modernized Public Works website services, introducing a new unified system that replaced the PWC-100, PWCR, and eCPR applications.

As part of our ongoing commitment to improving the new solution, we have recently made significant enhancements to the system. These updates have resolved several pending account and association requests, allowing users who had encountered registration issues to move forward in the system.

**We also have posted a series of LIVE WORKSHOPS where you can join through ZOOM and receive assistance. To register, please rsvp at the following link. Space is limited but there are several dates to select. Events are listed at the bottom of the webpage <https://www.dir.ca.gov/Public-Works/SupportCenter.html>**

We appreciate your continued patience and support as we work diligently to enhance the user experience and functionality of the new system.

Additionally, we would like to share a summary of the system updates that have been implemented to address various issues:

1. **Awarding Bodys** – if you have multiple projects with the same or substantially similar name such as “maintenance”, we recommend that you register the project, and revise the project

name by adding the DIRPROJECT ID in front of the name. For example, “20241234 – Maintenance”. Contractors will then be better equipped to search and find your projects to add to their dashboard

**2. Manual eCPR Crafts and Classifications Updates:**

- Added crafts and classifications include Electrician, Glazier, Painter, Sheet Metal Worker, Carpenter, Plasterer, Roofer, Tile Finisher, and more.

**3. eCPR Employee Notes Section Updates:**

- The Employee Notes section now allows up to 500 characters, an increase from the previous 49-character limit.
- This field should be used to itemize additional deductions or contributions not covered by other eCPR fields, such as manual calculations for garnishments or 401k contributions.

**4. eCPR Proof of Submission Report:**

- Click into your project on your dashboard and a screen print of the eCPR dashboard now provides information substantially similar to the previous proof of submission report.

**5. New Values for Manual eCPR Submission:**

- The values listed below must be reported in hourly increments:
  - Fund/Admin
  - Savings
  - Dues
- The following values should be added as lump sums per payroll period:
  - Federal Tax
  - FICA
  - State Tax
  - SDI
- **Note for XML users:** These fields have existed in the XML schema prior to implementation of the new system. The information above serves as a reminder which are to be hourly and which to be lump sums.

**6. New Fields Added to eCPR Exported PDF:**

- Gross wages for all projects included in this check
- Gross wages for this project
- Net wages for all projects

**7. Deductions (Per Payroll) Section:**

- The "Total (incl. other)" field is now modifiable.
  - If you have deductions other than the four listed, manually calculate them into the “Total (incl. other)” box and adjust the “Gross Wages for All Projects” box accordingly.
  - These additional amounts should also be noted in the “Employee Notes” section.

**8. Trailing Decimal Places Removed:**

- Trailing decimal places on eCPR total amount fields have been removed for accuracy.

**9. Help Text Added:**

- Additional help text has been added to various sections of the user dashboard, including the deductions and XML upload sections, to assist users.

We remain committed to further enhancing the system and welcome your feedback as we continue this journey. Thank you for your understanding and continued support.

There are a number of guides that can be of utility and they are found at the following link. <https://www.dir.ca.gov/Public-Works/SupportCenter.html>

If you have any further questions, please submit to [publicworks@dir.ca.gov](mailto:publicworks@dir.ca.gov)

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